

Companies storing or processing personal data of individuals within the EU are required to comply with the General Data Protection Regulations (GDPR). The following Data Protection Policy has been implemented by E3-Modelling to align with GDPR and covers new and existing agreements.

Applicable Laws

- EU General Data Protection Regulation (Regulation (EU) 2016/679)
- GREECE Law 4624/2019 on the Protection of Individuals Regarding Processing of Personal Data (Data Protection Law)

E3-Modelling's Data Protection Policy refers to our commitment to treat information about employees, customers, stakeholders and other interested parties with the utmost care and confidentiality and to ensure that we gather, store and handle data fairly, transparently and with respect towards individual rights. This policy refers to all parties (employees, job candidates, customers, suppliers etc.) who provide any amount of information to us.

Data Protection Principles

E3-Modelling complies with the data protection principles set out below. When processing personal data, it ensures that:

- it is processed lawfully, fairly and in a transparent manner in relation to the data subject ('lawfulness, fairness and transparency')
- it is collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes ('purpose limitation')
- it is all adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed ('data minimisation')
- it is all accurate and, where necessary, kept up to date and that reasonable steps will be taken to ensure that personal data that are inaccurate, having regard to the purposes for which they are processed, are erased or rectified without delay ('accuracy')
- it is kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed ('storage limitation')
- it is processed in a manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures ('integrity and confidentiality')

E3-Modelling will facilitate any request from a data subject who wishes to exercise their rights under data protection law as appropriate, always communicating in a concise, transparent, intelligible and easily accessible form and without undue delay.

E3-Modelling will ensure that all staff who handle personal data on its behalf are aware of their responsibilities under this policy and other relevant data protection and information security policies, and that they are adequately trained and supervised.

Breaching this policy may result in disciplinary action for misconduct, including dismissal. Obtaining (including accessing) or disclosing personal data in breach of E3-Modelling's data protection policies may also be a criminal offence.